



CoE/2023-24/ 110

Date: 10/04/2024

**NOTICE**

**NOTICE FOR M.TECH.FIRST/SECOND/THIRD/FOURTH SEMESTER  
BACKLOG SUMMER-2024 AUTONOMY EXAM FORM FILLING**

All Students those who have backlog of **First/Second/Third/Fourth Semester M.Tech.** (All Branches) are hereby informed to submit their Examination Form for Winter-2023 Examination as per following guidelines.

- 1) Backlog Examination Form is available at college Xerox Center.
- 2) Students who are failed in **First/Second /Third/Fourth Semester** examination have to fill separate backlog exam form for **First/Second/Third/Fourth Semester**.
- 3) Fill all the course details in the form including name of course and course code for which you are applying.
- 4) Contact Administration office during working hours and get the information about the fees to be paid.
- 5) **Fees for Backlog Examination is as per provision to be specified by admin.**
- 6) After making fees payment as directed by Administration office, Submit the hard copy of Examination form with fees payment receipt in the Administration office during working hours.
- 7) Last date of hard copy submission of Backlog Examination form is **20<sup>th</sup> April 2024.**
- 8) Late fees of Rs. 50/- will be payable up to **23<sup>rd</sup> April 2024**
- 9) Late fees of Rs. 50/- **per day** will be payable up to **14<sup>th</sup> May 2024**
- 10) Super Late fees of Rs. 300/- **per day** will be payable up to **15<sup>th</sup> May 2024**
- 11) Super Late fees of Rs. 500/- **per day** will be payable up to **17<sup>th</sup> May 2024**
- 12) Incomplete forms / forms with deficiency will not be processed.

**Controller of Examinations (CoE)**

**Principal**

**CC:**

**(For Wide Circulation among all Students)**

Received on  
12/04/24  
9:30 am  
[Signature]

Director	Asst. Director	Financial Admin.	Admin	HOD ME	HOD CE
		for Bourse 12/04/24		12/04/24	12/04/24

For Any further query, contact Administration office (On working days during 9.00 am to 4.30 pm only)